



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave. Diliman Quezon City
Email: unifastsecretariat@ched.gov.ph



MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
TES-15-2019

For : **Presidents/Heads**
Private Higher Education Institutions with TES Grantees

Regional Directors
Commission on Higher Education

UniFAST Regional Coordinators

From : 
ATTY. CARMELITA YADAO-SISON MNSA, PhD.
OIC, Executive Director IV
Unified Student Financial Assistance System for Tertiary Education

Subject : **GUIDELINES ON THE TERTIARY EDUCATION SUBSIDY (TES) DISBURSEMENT AND MONITORING SYSTEM FOR PRIVATE HIGHER EDUCATION INSTITUTIONS (HEIs) WITH VALIDATED TES GRANTEES DURING THE TRANSITORY PERIOD IN ACADEMIC YEAR 2018-2019 APPROVED BY THE UNIFAST GOVERNING BOARD ON FEBRUARY 27, 2019 AND THE COMMISSION EN BANC AND NATIONAL DIRECTORATE ON MARCH 11, 2019**

Date : 18 March 2019

The UniFAST Board during its 19th Regular Governing Meeting on February 27, 2019 approved the **Guidelines on the Tertiary Education Subsidy (TES) Disbursement and Monitoring System for Private Higher Education Institutions with validated TES Grantees during the transitory period in AY 2018-2019**. The said guidelines was also presented by the UniFAST OIC Executive Director to the National Directorate meeting of CHED on March 11, 2019 at Panglao Island, Bohol in order to brief the CHED Commissioners and National Directorate on the details of its provision. The guidelines was unanimously approved by the CEB and concurred in by the National Directorate after thorough deliberation and inclusion of their significant comments and suggestions.

In this regard, the UniFAST Secretariat hereby requests the Regional Directors to disseminate the attached Guidelines to the Private Higher Education Institutions with validated TES grantees in Academic Year 2018-2019. The full and proper implementation is hereby enjoined from all concerned parties in order to expedite downloading of TES stipends to selected student-grantees in Private Higher Education Institutions.

Cc: **Chairman J. Prospero E. De Vera, DPA**
CHED and the UniFAST Governing Board

